

**Steel Valley Regional Transit Authority (SVRTA PARATRANSIT)**  
**NOTICE OF THE RIGHT TO APPEAL**  
**(DISCRIMINATION COMPLAINT)**

The complainant can appeal the decision of a discrimination complaint in instances where he or she is dissatisfied with the resolution. This Notice outlines the procedure for filing an appeal.

Appeals must be received within sixty (60) days from the date of the resolution. You may submit your appeal in writing to:

Steel Valley Regional Transit Authority  
Attn: ADA Coordinator  
P.O. Box 1177  
Steubenville, Oh 43952

Upon receipt of your appeal request, SVRTA staff will send a confirmation letter to you within ten (10) business days of receiving the appeal request. An appeal hearing will be provided within thirty (30) business days of the receipt of your appeal request.

Failure to submit a timely appeal will result in a forfeiture of the right to pursue an appeal.

During the appeal, both you and SVRTA will have the right to present relevant information. A decision will be rendered by the appeals panel within thirty (30) business days of the hearing date, and will be provided in the appropriate accessible format. The decision will be transmitted to you, with copies to the SVRTA Transit Manager and SVRTA Board President.

An appeal panel will be convened to hear this matter. A date for the appeal hearing will be set within thirty (30) days of receipt of your written appeal request. You will be provided free paratransit service to the appeal hearing location and back to your home. All pertinent records will be made available at the hearing or in advance in an accessible format. You may be represented at the hearing if you so choose. SVRTA Paratransit will have a representative in attendance to present its position.

You and SVRTA Paratransit will have the right to present relevant information during the hearing. A decision will be rendered by the appeal panel within thirty (30) business days of the hearing date, and will be provided in the appropriate accessible format. The decision will be transmitted to you, with copies to the Transit Manager, SVRTA, and SVRTA Board President.

The decision of the appeal panel will be final.